

**AYLESFORD PARISH COUNCIL**  
**ENVIRONMENTAL SERVICES COMMITTEE**  
**REPORT OF CLERK**

**Allotments**

Currently there are no allotment tenancy agreements at either the Aylesford and Eccles Allotments. This makes the position of controlling these sites quite difficult and also prolongs the process of ensuring compliance with the Council's regulations including any eviction process. With these sites now having significant waiting lists of 24 at Aylesford and 10 at Eccles these processes will need to be quickened up. This can be done using either an individual tenancy agreement with each allotment holder; the establishment of an Allotments Management Committee or the establishment of a hybrid of these two options.

A clearly defined Allotments Management Committee is one that is established with the agreement of the Council and takes on the responsibility of managing and running the allotments. This will include rent control and ensuring compliance with any rules and regulations set by the Council. These are normally for much larger allotments sites or numbers of sites such as the nearest example the Maidstone Allotments Management Committee which run the Borough Council's allotments for them. With the 2 sites in Aylesford being quite small this is not likely to be able to work. However, the establishment of an Allotments Committee assisting the Council in the management of these sites would be a helpful addition to managing these locations and any potential establishment of such a committee should be supported.

With or without the limited Allotments Committee it will be necessary for the Council to issue Tenancy Agreements to all of its allotment holders. A draft tenancy agreement incorporating the Council's existing rules and regulations is attached for the committee's consideration. If Members approve the attached agreement the next step will be to issue it to all of the allotment holders which will be undertaken at the earliest opportunity.